



**BATH COUNTY PLANNING COMMISSION
AGENDA**

**BATH COUNTY COURTHOUSE
ROOM 115 – 6:00 P.M.
Monday, May 21, 2018**

1. Call to Order
 2. Acknowledge Public in Attendance
 3. Public Comment – Matters Unrelated to the Agenda
 4. Additions and Corrections to Agenda
 5. Public Hearing(s):
None.
 6. Chairman's Report
 7. Staff Report
 8. Old Business:
Comprehensive Plan update
 - Central Shenandoah Planning District Commission – discussion on Housing
- By-laws
- The only matter of business that can be done electronically is to cancel/postpone meeting due to inclement weather. Current by-laws already allow the Chairman to cancel/postpone due to inclement weather.

9. New Business:
10. Approve Minutes of April 23, 2018 meeting
11. Adjourn

Planning and Zoning

4/6/2018 – 5/2/2018

Dominion – gas pipeline

- Trees are being cut for the pipeline easement area in some parts of the County. A public meeting was held at Bath County High School.

Tax Maps

- The online tax map is being updated monthly with any new revisions. The website is also updated monthly with any updates that have been done. Work to the tax maps is still ongoing. This will be start up again with more revisions with the new budget year.

Meetings

- Department head meetings
- Attended Planning Commission meeting
- Board of Supervisors meeting
- Attended LEPC meeting
- Board of Zoning Appeals meeting
- Attended meeting at Valley Elementary School re: housing

Zoning/Planning Issues

- Conference call CSPDC re SMART Scale application for Route 220 and Main Street
- Board of Supervisors held Public hearing on rezoning property from M-1 to A-2 in Mitchelltown and approved the rezoning request
- Board of Supervisors will have a public hearing on inclusion of Open Space Markets in the B-2 General Business zoning district in the Land Use Regulations
- Board of Zoning Appeals had a public hearing and passed the Conditional Use Permit request for the production and retail sales of beer in the large office building on Main Street in Hot Springs
- The Planning Commission has started to review the Comprehensive Plan and will have a meeting with CSPDC at their regular meeting on May 21 to discuss the housing chapter

- Complaints received and follow up in process - compliance on some

Miscellaneous

- Participated in a LUCA Webinar for Census 2020. Update to Census maps have started for Census 2020.
- Site visit for a truck frame that washed down creek near bridge opening during the last large rainfall.
- Fielded questions regarding a personal helipad

Permits and Fees

YTD permits issued	50
Monthly:	
Construction	15
Subdivision/Lot line revision	4
Kennel	1
Fees collected	\$415
Business Licenses Issued YTD.....	3

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Bath County Planning Commission

Bath County Courthouse – Room 115 – 6:00 P.M.

April 23, 2018

MEMBERS PRESENT: Chairman John Loeffler, Vice-Chair Jason Miller, Monroe Farmer, Lynn Ellen Black, Cynthia Rudnick

MEMBERS ABSENT:

PUBLIC IN ATTENDANCE: Mike Bollinger (press),

STAFF PRESENT: Sherry Ryder

CALL TO ORDER:

Chairman Loeffler called the Bath County Planning Commission meeting to order at 6:00 p.m. He thanked those in attendance for coming.

PUBLIC COMMENT—MATTERS UNRELATED TO THE AGENDA: None

ADDITIONS OR CORRECTIONS TO THE AGENDA:

PUBLIC HEARING: None

CHAIRMAN’S REPORT: None.

STAFF REPORT

Sherry Ryder: My report is in your packet. I will be glad to answer any questions you may have.

OLD BUSINESS:

Comprehensive Plan up-date – Central Shenandoah Planning District Commission will attend the May meeting to address the housing section.

NEW BUSINESS:

- 1) Hot Springs – Main Street and Route 220 intersection – Smart Scale funding application – discussion.

The commissioners looked over the report and Sherry relayed more information that was given to her from Susan Hammond at VDOT.

- 1st option, Mini-Roundabout: Roundabout would be raised, but you could drive over it. Sidewalks would be continental, with bolder and wider lines, and raised. May cause more issues with drainage and would be hard to plow due to the raised portion in the center, leaving snow/ice behind. The roundabout takes out the turning lane going down town and depending on the time of day, would slow down traffic flow. Sidewalks would be wider at Snead's and an extra one at Laura's Boutique, taking out the curve parking at Laura's Boutique. It would be hard for large tractor trailers to do loop and would be going upon the sidewalks.

Vice-Chair Jason Miller asked why we are considering this plan to this intersection.

Sherry Ryder: Initially the Smart Scale Grant was for economic development and safety. Initially there were big plans for the downtown parking lot. Those plans all went south and we had money and time invested.

Cynthia Rudnick would like to see a sidewalk on the downtown side of Laura's Boutique and Duck In. There is no place, but the road for pedestrian to walk.

Vice-Chair Jason Miller would like to see work done on the flooding issue first and better lighting at crosswalks.

- 2nd option, Intersection Gateway Treatment: They took out turning lane. They put in the brighter crosswalks, added greenery along one side where the turning lane was taken out. Extended the sidewalks all along that one side and widen sidewalks at Snead's and Laura's Boutique.

Chairman Loeffler asked if it would be possible to get the crosswalks that are lit.

Sherry Ryder: On all three, where the crosswalks are on main street, that run into the bump out. That bump-out would disappear. The pedestrian crosswalk will go all the way to the sidewalk and be handicap accessible.

With this one, the raised sidewalk will cause problems with drainage and you are going to have traffic back-up with the turning lane gone. I think the turning lane helps keep traffic going.

- 3rd option: Intersection Gateway Treatment – Main Street only: They have the continental style crosswalks, kept the turn lane and increased the width of existing sidewalks, down town to the bump outs. Lighting would be added. It could be motion activated as you walk up, letting cars know that you are there or you could have pole lighting.

Chairman Loeffler: Does the Board of Supervisors want a recommendation from us today?

Sherry Ryder: Yes, they wanted a recommendation by their May meeting.

Chairman Loeffler likes option #3 with the possibility of rumble strip located just before people get into Hot Springs, coming off the hill with lighting at cross walks and pedestrian signs to remind people. Those are the things that work for me when I am driving.

Lynn Ellen Black would like option 1 if it was larger. Next, option 3 if doing lighting under the pavement at crosswalks and the rumble strips coming into Hot Springs. She asked about why the sidewalks need widened at Laura's Boutique.

Vice-Chair Jason Miller explained how people needed to walk single file or step out into the road to pass others. To fix that would mean widening the walk and moving the pole there.

Vice-Chair Jason Miller: I make a motion to give our recommendation to option #3 with looking at adding rumble strips on the North end of 220 as you come down Bath House Hill. Improve lighting at crosswalks and appropriate signage at crosswalks.

Lynn Ellen Black second the motion.

VOTE: 5-0

2) Planning Commission meeting for May falls on Memorial Day – change it to May 21st – the preceding Monday.

Lynn Ellen Black: I make a motion to move the meeting to May 21st at 6 p.m.

Cynthia Rudnick second the motion.

VOTE: 5-0

Chairman Loeffler asked Sherry Ryder if it was possible to change the By-Laws so they can make a motion to move a meeting via email. So that if they realize they had something to do ahead of a meeting, or cancel a meeting, they would still get their 2 week notice in.

Vice-Chair Jason Miller: We could not take a vote on certain things by email or if expending money. Which we don't.

Sherry Ryder: So, if you want to put it into a motion, I can get with Mr. Lockaby, our attorney to make sure we are good with that.

Vice-Chair Jason Miller: I make a motion for Sherry Ryder to research the possibility of us being able to conduct certain Planning Commission business by electronic communication as it relates to the Freedom of Information Laws. With regards to items as such, meeting date changes or calling special meetings.

Lynn Ellen Black: Are you just referencing just those two items of business.

Vice-Chair Jason Miller: And any other business that we may be able to conduct. To amend the By-Laws, saying accordingly.

Cynthia Rudnick: Should it be approved by an attorney?

Sherry Ryder: Do you want me to draft an amended By-Law for you to look at?

Vice-Chair Jason Miller: My motion is to have Sherry Ryder look at this and see what we can and can't do electronically and have Mr. Lockaby look at it and consider any legal issues.

I will amend my first motion to include that.

Cynthia Rudnick: I second the motion.

Chairman Loeffler: In order to do business more efficiently?

VOTE: 4-1 (Lynn Ellen Black dissenting)

MINUTES:

Chairman Loeffler: We have the minutes for the March 26, 2018 meeting.

Vice-Chair Jason Miller: I make a motion we approve the March 26, 2018 minutes as corrected.

Mr. Farmer: Second.

VOTE: 4-0-1 (Lynn Ellen Black abstained)

ADJOURN

Lynn Ellen Black: I make a motion to adjourn.

Vice-Chair Jason Miller: I second.

VOTE: 5-0 Meeting adjourn.

Chairman John Loeffler

Date